# California Dental Network

January 2019

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### NEWSLETTER FOR GENERAL DENTAL PROVIDERS

### Specialty Referral Preauthorization— What You need to Know

Preauthorization of specialty referrals for California Dental Network members is mandatory under the Plan provider contract. This includes referrals for Plan members who do not have specialty coverage as part of their benefit package. General Dentists are expected to submit a completed Plan Specialty Referral form, all appropriate documentation and x-rays to the Plan for review by the CDN Dental Director. General Dentists who refer Plan members for specialty care without preapproval, may be held responsible for charges incurred by the member. Please contact the Provider Services Department at (949) 830-1600 if you have any questions about this or any other Plan policies.

## CHANGE IN FEDERAL TIN?

DON'T wait until tax time to figure out if the TIN on file with the Plan is correct! Incorrect TINs can lead to delays in your practice receiving your annual Form 1099. Check with Provider Services to verify that we have the correct information for your practice.



#### Has your Malpractice Insurance Been Renewed?

California Dental requires that ALL contracted providers
have a copy of their CURRENT malpractice insurance

Declaration page on file with the Plan. If your insurance
has recently been renewed, or you are not sure if the Plan
has a copy of your current policy information, please fax
your current policy information to Provider Services at:

(949) 407-7181 or call (949) 830-1600

No Charge Interpretation/Translation
Services are available for Plan Members.
Please call Member Services at
1-877-433-6825

#### Don't Forget to Send us Your Patient Encounter Data!

- Submit Encounter Data on a Universal ADA Claim form. Specify ENCOUNTER on the form.
- Use a computer printout with data equivalent to a Claim Form Information.
- Send the Encounter Date electronically to CDNClaims@caldental.net
- Mail to California Dental Network at P.O. Box 2428 Laguna Hills, CA 92654-9941.

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